

Official Minutes

Middletown Springs Board of School Directors (Regular) Meeting

Date: December 11, 2012*

Time: 6:00 PM

Place: Middletown Springs Elementary School

Present: Clarence Haynes, Steven Letendre, Kendra Larson, and Meredith Morgan (Board Members). Also Present: Joan Paustian (Superintendent), Rick Beal (Principal), Louis Milazzo (Business Manager). Public Present: None

A G E N D A

1. Call to Order (**Action**)

- Clarence called the meeting to order at 6:04 pm.

2. Presentation (if applicable):

- None

3. Consent Agenda: (**Action**)

1. Approval of Minutes – Unofficial Minutes from:

a. November 5, 2012 (regular)

- Kendra Larson moved to approve the draft minutes from the November 5, 2012 regular meeting of the Middletown Springs Board of School Directors. Meredith Morgan seconded; the motion passed.

b. Superintendent's Report

- Clarence Haynes, (School Board Chair), Chris Larson (Select Board Chair) and the Superintendent met to select the Henderson Fund recipient. Tim Carr was the only applicant in this round and was selected to receive \$500. The Superintendent will notify the recipient and the Trustees of Public Funds. All of the school district principals agreed to pilot the Smarter Balance Assessment Consortium (SBAC) so that all students could experience the sample questions, teachers would see the types of assessments used, and the technology requirements could be tested. The Superintendent noted the School Board members whose terms are up for election: Clarence (3 years) and Steve (2 years). Steven Letendre informed the board that he was not planning to run for another term. The Superintendent informed the Board that Middletown Springs will be unable to order Reading Street Texts through Title Funds as the strategy was not accepted by the DOE. Principal Beal and the Superintendent will work together to identify local and Medicaid Funds to purchase the books.

c. Principal's Report

- Kendra Larson and Principal Beal discussed procedures for when students are eligible to begin pre-kindergarten. No recommendation was made for changing the current policy.
- The Action Plan was discussed and some recommendations were made by the Board.

d. Business Manager's Report

i. Financial Statements

- Business Manager Milazzo indicated that we are on track for a budget deficit in FY 2013. He informed the board that we needed to establish our tuition rate for FY 2014, which will be done in new business.

4. Approve Warrants: **(Action)**

- a. Warrant #144 in the amount of \$21,272.90 dated 11/7/12
- b. Warrant #145 in the amount of \$14,243.99 dated 11/21/12
- Steven Letendre moved to approve Warrants #144 and #145 as presented. Kendra Larson seconded the motion; the motion passed.

5. General Public Comments **(Listen & Defer Action to Future Meeting)**

- None

6. Old Business: **(Itemize Subjects for Deliberation & Possible Action)**

- a. Approve Action Plan (provided to the Board at the November meeting)
- Adoption of the Action Plan was postponed to the January meeting and the Board asked that copies be sent with the January agenda.
- b. FY14 Budget
- Clarence Haynes moved to approve the FY 2014 budget of \$1,989,889.60. Kendra Larson seconded the motion; the motion passed, with Steven Letendre abstaining.

- The next Board meeting was set for January 10, 2012 at 6:00

7. New Business: **(Receive Information & Possible Action):**

- a. Approve FY14 Announced Tuition Rate
 - Kendra Larson moved that we set the rate of tuition at \$14,000 for FY 14. Steven Letendre seconded the motion; the motion passed.
 - b. Schedule meeting for Henderson Foundation Award
 - Already completed.
8. Policies **(Action)**: None this month.

9. Action on Personnel Contract **(Action)** (if applicable)

- a. Resignation: Melissa O'Bara - Cook

The Board regrettably accepted the resignation of Melissa O'Bara as school cook. The Board thanked Ms. O'Bara for her years of service to the school.

10. Set Next Board Meeting (Regular) & Agenda Building: (Anticipated January 10, 2013, 6:00 p.m.) **(Action)**.

- The next Board meeting was set for January 10, 2012 at 6:00.

11. Executive Session 1 VSA § 313 (1-9) (a) (b) if warranted (Discussion & Possible Action).

- None

12. Other Lawful Business **(Information Gathering Only)**

- None

13. Adjournment **(Action)**

- Meredith Morgan moved to adjourn the meeting at 8:58 pm. Steven Letendre seconded the motion; the motion passed.